

ASC STUDENT COMPETITION

JUDGES/VENDORS - Rooming Information

Please fill out the below information, email or fax back to:

Jennifer Phillips by **September 25, 2017**. There are no guarantees on room types.

Email – jphillips@arbordayfarm.org Phone – 402-873-8739 FAX – 402-873-8796

Company Name	Person requesting the rooms
<input type="text"/>	<input type="text"/>

Email address	Phone number
<input type="text"/>	<input type="text"/>

Judges/vendors # sleeping rooms needed - per night?

Wednesday	Thursday	Friday
<input type="text"/>	<input type="text"/>	<input type="text"/>

PLEASE PROVIDE A LIST OF JUDGES/VENDORS NAMES

<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

No furniture in the guest rooms will be or is to be moved. A penalty fee of \$500 will be charged if the furniture is moved.

SIGN HERE

Date:

ASC STUDENT COMPETITION
JUDGES/VENDORS – Method of Payment Form

Event/Function Name: **Associated Schools of Construction** Date: **October 25-28, 2017**

Organization:

Contact:

Address:

City:

State:

Zip:

Check the item(s) below, which are to be billed your credit card:

Dining Room Meals Guest Rooms Meeting Rooms Audio Visual
 Phone Calls Lounge Gift Shop

Complete CREDIT CARD INFORMATION below:

Card Holder Name (as it appears on the card):

Credit Card Number: - - - XXXX (for your protection, please call with the last 4 digits of your credit card)

Expiration Date:

CSV Number (3-digit code near signature line):

I authorize use of my credit card to secure payment upon checkout during dates above at Lied Lodge & Conference Center. I understand that failure to settle my account (14) days from the invoice date for my event will result in an actual charge posting to my credit card.

SIGN HERE

Date:

ALL ACCOUNTS ARE DUE AND PAYABLE PRIOR TO CHECKOUT. AN ADDITIONAL 2% IS CHARGED EVERY MONTH THEREAFTER. THE CLIENT IS RESPONSIBLE FOR ALL FEES ASSOCIATED WITH COLLECTION OF PAST DUE BILLS.